



HL/EAB

January 2020

Dear Families

## Year 7 Residential to St Briavels

Each year in term 6, we take our Year 7 students on a residential visit to St Briavels in the Forest of Dean. The trip lasts for three days, either from Monday to Wednesday or from Wednesday to Friday, and the work done there supports the school curriculum.

Whilst the trip is important academically, it is of great benefit for students socially with a wide variety of team exercises and outdoor activities. Naturally, some students are nervous about the prospect, but we have found in the past that everyone enjoys it immensely and for many it is a very memorable period of their school life at Henry Box.

More details regarding the activities, kit list and exact timings will be sent to you nearer the time. There will be an information evening held at the school on 28th April 2020, when you will have an opportunity to ask any questions.

The dates for the 2020 residential trips are as follows:

Group 1	15 – 17 June (Mon - Wed)	Churchill
Group 2	17 – 19 June (Wed - Fri)	Redgrave
Group 3	22 – 24 June (Mon - Wed)	Newton
Group 4	24 – 26 June (Wed – Fri)	Nightingale

The total cost per student is **£205** which is made up of a charge of £91 (to cover accommodation and meals) and a voluntary contribution of £114 (which covers all other costs e.g. travel, activities and insurance). If the total raised by voluntary contributions and charges is insufficient to cover the total cost of the trip then the activity will have to be cancelled. We make every effort to keep the cost as low as possible, with the money raised at the Christmas Fayre being used to subsidise the activity.

Payment should be made online using your child's Parent Pay account. You should have received your activation details to enable you to create your Parent Pay account. If you do not have these details, please email [finance@henrybox.oxon.sch.uk](mailto:finance@henrybox.oxon.sch.uk) quoting your child's name and tutor group in the title. Alternatively you may phone the Finance Office and they will re-issue the relevant details for your account.

Church Green, Witney, Oxfordshire OX28 4AX

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The trip can be paid for in full or split into instalments as detailed below:

Three Instalments	£65	Instalment one of £65 to be paid on or before 1 March 2020
	£70	Instalment two of £70 to be paid on or before 1 April 2020
	£70	Instalment three of £70 to be paid on or before 1 May 2020

If your child is entitled to receive free school meals, the charge included within the cost of this trip in respect of board and lodgings (£91) is remitted in full and so the cost of the trip is £114. This can be paid for in full or split into instalments as detailed below:

Three Instalments	£34	Instalment one of £34 to be paid on or before 1 March 2020
	£40	Instalment two of £40 to be paid on or before 1 April 2020
	£40	Instalment three of £40 to be paid on or before 1 May 2020

If your child is not currently entitled to free school meals, but you wish to apply for financial assistance, please contact the Finance Office for an application form.

Please find attached a permission slip for your child to attend this residential as well as an Ultimate Activity Company Consent Form. Please complete both of these for your child to return to their Tutor.

If there are any problems or questions regarding this trip please do not hesitate to contact Liz Ablett (email: [eablett@henrybox.oxon.sch.uk](mailto:eablett@henrybox.oxon.sch.uk) or phone: 01993 703955) who helps coordinate these trips. If your query is related to finance, please contact the Finance Office directly (email: [finance@henrybox.oxon.sch.uk](mailto:finance@henrybox.oxon.sch.uk) or phone: 01993 703955).

Yours sincerely

*A Cook*

**Miss A Cook**  
House Leader  
Churchill

*P Trinder*

**Mr P Trinder**  
House Leader  
Newton

*E Gilkes*

**Mr E Gilkes**  
House Leader  
Nightingale

*N Oliver*

**Miss N Oliver**  
House Leader  
Redgrave



## Permission slip for Year 7 St Briavels

Student's name: \_\_\_\_\_

Tutor Group: \_\_\_\_\_

I give permission for my son/daughter to take part in the St Briavels residential trip.

All medical and contact details for my child will be taken from the most up to date records held at school and I agree to inform the school of any change in my son's/daughter's medical or other condition or any relevant circumstances before the start of the trip. I understand that failure to provide any necessary medication; EpiPen or inhaler may exclude my son/daughter from going on the trip (please check with the school if you are unsure about the medical details we hold).

I agree to my son/daughter receiving any emergency medical treatment, including anaesthetic, as may be considered necessary by the medical authorities/hospital should the need arise.

I understand that all reasonable steps have been taken to provide a level of care and assurances of safety appropriate to all aspects of the residential including activities supplied by a third party. However, I am aware that certain inherent risks remain which are integral to this residential, and which cannot be eliminated without destroying its unique character.

I understand that all reasonable care will be taken to ensure the safety of those in the party and that I understand the extent and limitations of the insurance cover provided (copies available from the Compliance Officer).

I understand I need to complete the Ultimate Activity Company Consent Form.

If you know you will not be contactable during the dates that your child will be away, please provide an alternative contact:

Name of alternative contact: \_\_\_\_\_ Contact number: \_\_\_\_\_

Signed: \_\_\_\_\_ Parent/Carer

*Tutors please pass completed forms on to EAB.*